



## UPCOMING Meetings & Events

March 17

Tri-Lakes Chamber Business After Hours

[CLICK HERE](#)

April 4

Tri-Lakes Chamber Annual Awards Dinner & Auction

[CLICK HERE](#)

May 2

Great American Cleanup

[CLICK HERE](#)

May 6

Taste of Tri-Lakes Cares

[CLICK HERE](#)

May 25

Memorial Day Ceremony  
10am - Monument Cemetery

June 11

Movie Night Tri-Lakes YMCA

June 12

ARTSites Installation & Artist Reception

July 4

Tri-Lakes 4th of July

July 9

Movie Night Tri-Lakes YMCA

August 6

Movie Night Tri-Lakes YMCA

September 26

Creek Week Cleanup

October 31

Safe Trick or Treat Downtown

## A Message from the MANAGER



So many wonderful and productive things are happening! Here is just a highlight of my activities and the meetings I've attended:

- We are working on a Strategic Operations Plan to align overall organization goals with the comprehensive plan. We are preparing to send an RFP out to hire a facilitator to help guide this process.
- We are researching information about the benefits and implications to change from Statutory Town to Home Rule Town.
- We are analyzing a possible sales tax initiative.
- *Lewis Palmer School District Business Advisory Council*: Discussed engaging students with businesses at various ages—elementary and high school—and the benefits that could be achieved. We brainstormed ways to inform students and parents about internship opportunities in the region.
- *Pikes Peak Region Superintendents Panel*: An educational event to learn how the school districts in the region are managing schools with increased growth in El Paso County. Also discussed were mental health issues, funding and school performance.
- *Tri-Lakes Chamber of Commerce Quarterly Member Luncheon* where we were recognized as a sponsor.
- A neighborhood meeting to discuss safety in Home Place Ranch.
- Met with Bel Lago HOA.
- Met with the CEO of Colorado Springs Utilities to discuss a regional water plan.
- Met with El Paso County Administration to discuss annexation topics.
- Met with LPSD and El Paso County to discuss School Resource Officers.
- Pikes Peak Region managers met to discuss bringing the successful PEAK Academy from City and County of Denver. This is a training initiative that focuses on training and coaching of employees to be more innovative and to provide an improved experience to residents. It focuses on cross-training employees and succession planning.



**Mike Foreman, Town Manager**

645 Beacon Lite Road, Monument, CO 80132 • Cell: 719.322.3043 • Direct: 719.884.8046



## Public Works Department

### Public Works:

- Developing progress sets of plans for new facility
- Continuing with snow storm cleanup events
- Pothole repairs being completed as necessary
- Updating final storm water permit application to CDPHE
- Replacing damaged signage at various locations
- Beginning preparation for hanging baskets
- Compost project has completed its first year on the pilot program
- Water-wise gardening classes

### Water:

- Responding to all customer questions concerning Radium removal
- Developing responses to all media requests and trying to assure our citizens that the water is safe to drink
- Presented water workshop to the public and media last week about our system and answered many questions from both public and other board members
- Continuing water operations daily and responding to customer complaints
- Conducting water plant tours for both Town of Monument staff and citizens

## Finance Department

- Creation and posting of RFP for Audit Services.
- Beginning to work on 2019 year-end entries for audit purposes.
- Re-write of the Town Purchasing Policy.
- Implementation of new measures and coordination with our bank to prevent fraud on our bank accounts.
- Implementation of new workflow changes regarding certain tasks between HR and Finance.



*Water Plant Tours*



## Economic Development

- We attended the ribbon cutting of the new Lee Spirits that is opening in Monument
- Business visit with Spa Medica
- Business visit with Johnson & Johnson
- We submitted a site proposal to the Colorado Office of Economic Development and International Trade for a global IT company that would like to locate in a CO community. We will provide an update if Monument is selected as a finalist
- We continue to hear from various retailers and restaurants that are considering a Monument location in the next few years

## Marketing/Outreach

- We are excited to welcome Natalie, a junior in high school, as our communications intern. She will be working with the Engagement Committee and town departments to create social media and website content
- We are working with the regional effort as well as local organizations to share educational information about the Census2020
- We are reaching out to businesses to secure sponsorships for upcoming community events
- Continue to plan events
- Social media content
- We are working with each department to update town communication policies to the public

## Planning Department

### RECENT PROJECTS DISCUSSED

1. Veterinarian clinic north of Tractor Supply
2. Village Inn redevelopment on 105
3. Dental Office on Baptist Road and another on Gold Canyon Road
4. Office Warehouse on Wolf Court
5. Willow Springs development is moving along. The site plan is currently under review and scheduled for the April Planning Commission meeting along with a site plan for a complex of commercial/office buildings on Baptist Road.

■ During the review of several recent projects, there has been an expression of concern over the impact of new residential growth on the school district, particularly District 38. Note that we also have residential growth approved in District 20 as well. We discussed this with Robert Foster, who represents the District at our Development Review Team meetings, and he reiterated the District's position that if they do not need land for a facility, they accept fees in lieu of land. He did not suggest that the District would have a problem with additional students due to growth and, in fact, their enrollment went down last year. We are also working with a consultant for the District that is assessing the growth over a 5 to 10 years period to allow the District to plan for any capital improvements alterations that may be required.

■ The Planning Commission training session on February 12th was canceled because of weather but is rescheduled to be conducted by DOLA on March 10th. No development items are being considered at this meeting. The regularly scheduled PC meeting on March 11th will consider the Village PD Zoning od Sketch Plan. We will be asking the Board to appoint a Trustee to the Board of Adjustments after the election.



■ Tom Martinez is preparing the annual MS-4 report. This is a compilation of documentation of observations of storm water facilities to insure they are constructed properly and subsequently maintained properly. There 80+ such facilities in the Town. These are called detention ponds. These ponds are designed to hold the storm water so that the increased amount from development (impervious surfaces) is not discharged onto other properties as well as to allow pollutants to be settled out. Maintenance involves ensuring the capacity is no reduced by sediment or vegetation.

■ We met with El Paso County, at their request, to discuss the possible annexation and future maintenance of Baptist Road and its westerly extension, Forest Lakes Drive. This was a very preliminary discussion as the County feels that, with the amount of potential development within the Town in the vicinity of the roads, that will impact the roads, it should be a consideration.

■ Black Hills Energy will be constructing a gas line extension to facilitate development north and south of Baptist Road, west of I-25. The construction will begin with a boring under I-25 just south of the Walmart shopping area.

**HR Update/Risk Management**

*New Employees*

- Our new Chief of Police has integrated into our Police Department quickly and we can already see the positive effects of his leadership
- Monument welcomed its newest officer recently. Marine Corps Veteran Bradley Kunkle joined the MPD's ranks and is impressing staff with his motivation and energy
- Debbie Flynn, who had been working in a temporary capacity for the Town, has come on-board full-time as a Planner. We are thankful to have her and look forward to her hard work for the Planning Department

In the coming weeks we will be posting for a new Streets/Roads Foreman for our Public Works Department.

Working with Darrin Tangeman of Woodland Park, the Town will soon start bringing aboard two new faces with the Veterans Local Government Fellowship. We look forward to these Veterans' hard work as we help them transition from soldier to civilian.

*New Look at Benefits*

With the new year comes a new look at benefits. We are working to schedule our benefit providers to come back to the Town for a "lunch-and-learn" series on topics that our employees wish to learn more about. So far, we have had requests for more information on our tele-health and dispatch health program through Kaiser.

*Personnel Manual*

Our personnel manual is being looked at for needed changes and additions. These manuals are designed to be fluid and should be looked at every year. The Town is lucky to have employees like Steve Sheffield, Laura Hogan, Rosa Ooms, Shannon Walker, and Amanda Charlick, who have helped to review the manual and recommend changes.

*New Work Schedule?*

The Town recently completed a very preliminary survey to gauge interest in the possibility of moving to a 4-day workweek of 10-hour days. There was enough interest to investigate further and a presentation will be scheduled with the Board to go over all the information on this topic.

*YMCA Partner*

Our YMCA partnership is in full swing! In the coming weeks, our Team will be coming on site to conduct ergonomic reviews of our workstations and recommend changes for all staff. Their continued energy, support and knowledge has been a huge morale boost to our staff.

*Safety/Risk Management*

Cora Armani, our intern for the Town, will be finishing up her Safety/Risk Management project soon and will be presenting her work to the Board. Before she finishes her internship, she will start shadowing some of our Directors to learn more about their positions for the Town.

*Live Stream Upgrades*

Over the years, our live stream system has been constantly evolving. From a tablet in the Board Room to the system that Drew Anderson has put into place, it has been a learning process. Our capabilities to live stream remotely are still lacking. This will change starting next week with a new portable live stream system. Be on the lookout for its implementation soon.



## Town Clerk

## *Town of Monument Regular Municipal Election*

# **APRIL 7, 2020**

The Town of Monument will hold a Regular Municipal Election on April 7, 2020. Qualified electors must be 18 years of age, a citizen of the United States, a Colorado resident for at least 22 days prior to the election, a resident of the Town of Monument, and registered to vote. All active qualified electors in the Town of Monument will be mailed a ballot the week of March 16, 2020. Valid ballots must display a proper signature on the voter affidavit on the back of the return envelope. Ballots must be received by 7:00 P.M. on April 7, 2020. Ballots returned by U.S. Mail must have adequate postage affixed. The designated polling place for this election is Monument Town Hall, located at 645 Beacon Lite Rd. Polls will be open on Election Day from 7am to 7pm.

Three (3) Trustee candidates receiving the highest number of votes will be elected for a term of four (4) years. The names of those candidates whose nominations have been certified by the town clerk are listed below:

- **Jim Romanello**
- **Mitchell LaKind**
- **Jamy Unruh**
- **Ann M. Howe**
- **Allison Thompson**

### *Ballots will contain the following ballot question:*

“Without increasing taxes, shall the Town of Monument have the legal authority to provide or facilitate or partner or coordinate any and all services currently restricted by Title 29, Article 27, Part 1, of the Colorado Revised Statutes, specifically described as “advanced (high-speed Internet) services,” “telecommunications services” and “cable television services,” as defined by the statute, specifically including new and improved bandwidth services based on best available technologies, utilizing current and new community-owned infrastructure to any existing fiber optic network, either directly, indirectly, or by contract with public or private sector service providers, to potential residential, commercial, nonprofit, government or other subscribers within the Town of Monument, and that said services may be provided by the Town of Monument, alone, or in partnership with other governmental, private or corporate, including nonprofit, entities?”



## **Important Election Dates**

- Ballots were mailed to military/overseas voters no later than February 21
- Ballots will be mailed to active registered voters in the Town of Monument between March 16 and March 23
- Ballots can be counted beginning on March 23
- The polling location (Town Hall) will be open on Election Day from 7am to 7pm
- Unofficial results will be posted as soon as all ballots are counted on Election Day
- Official results will be available upon the completion of the canvass on April 17
- Newly elected Trustees will take their oath of office during the regular meeting of the Board of Trustees on April 20

**Police Department**

■ MPD members met with the Pikes Peaks Regional Emergency Management Center staff as well as various stakeholders (HOA's/Red Cross/FD/Humane Society), in the north end of El Paso County to plan for a mock fire evacuation drill. Staff will be coordinating with the various stakeholders and members of our Town's staff and our residents to prepare for a September tabletop exercise and then a full-scale training exercise that extends out to the community.

■ The re-writing of the Town's Emergency Operations plan has commenced. The writing committee has identified all necessary stakeholders, both regionally and within the Town's Staff who will be an essential part of the plan. The plan will ensure that Monument's operating procedures are consistent with the Pikes Peak Regional EOC plan to include, deployment strategies, cataloging of human resources and equipment, interoperability of communications, training (NIMS/ICS, State and local), congruency of Town operations and the establishment of the Town's Emergency Operations Center.

■ Sergeant Jon Hudson was promoted to Commander, Corporal Ryan Koski was promoted to Sergeant and Bradley "Win" Kunkle was hired as a new police officer. Brad is a US Marine who served in Afghanistan and we are extremely proud to have him on the Team. Chief Hemingway presents these three professionals to this Town with extreme confidence.

■ Police Staff continues to monitor the various "hot spots" throughout the community that lead to homeless and vice type crimes. Staff has recently

met with Walmart to address overnight parking and camping issues. Data relating to quality of life issues in these pre-determined "hotspot" areas is being captured, as officers are frequently being taken from routine patrol to monitor these areas and address quality of life issues. The "Broken Windows" model of community policing has been implemented to ensure that PD remains at the front end of quality of life issues.

■ Special thanks go out to Founder Jake Skifstad of Shield 616 non-profit group, resident Marcy Deeds and her son Andrew as they have launched their fundraisers for Monument Police Officers' ballistic protection project. Their endeavors will ensure that all members of the PD have bullet proof vests and ballistic protection consistent with the best offerings in today's industry. Chief Hemingway thanks the MPD police explorer's, Town Manager Foreman, all Monument Staff and the community who came out to show support on March 05, 2020 at Texas Roadhouse. Special thanks to Texas Roadhouse for applying ten percent of their sales to this cause for all the customers who came out with the flier.

